



what librarians do ~

so many kinds of libraries: academic, public, school, special, government, military, prison, corporate, law, medical, museum



organize



facilitate

CHANGE

Oh well, it's all in flux

collect

Cataloging

Create online catalogs.

Describe material with metadata that will enable easy discovery

Electronic Resources

Maintain access to licensed materials

Develop systems to organize & present digital collections

Develop systems to discover & harvest born-digital info

Data management

Collect, describe, & manage data

Reference

Answer user questions in person & by phone, email, chat, text message, & social media

Instruction

Teach effective & ethical discovery & use of information

Improve literacy through reading or story times

Create guides, tutorials, wayfinders, handouts

Outreach

Develop programs & exhibits that highlight library collections

Work with diverse user communities

Collection Development

Evaluate:

- *user needs
- *collection weaknesses

Select:

appropriate material

Deselect:

- unneded material
- Manage budgets
- allocate funds

Acquisitions

Order & receive

Pay invoices

Subscribe

License

Gifts & donations

Preservation

Conserve, repair, & maintain physical & digital collections

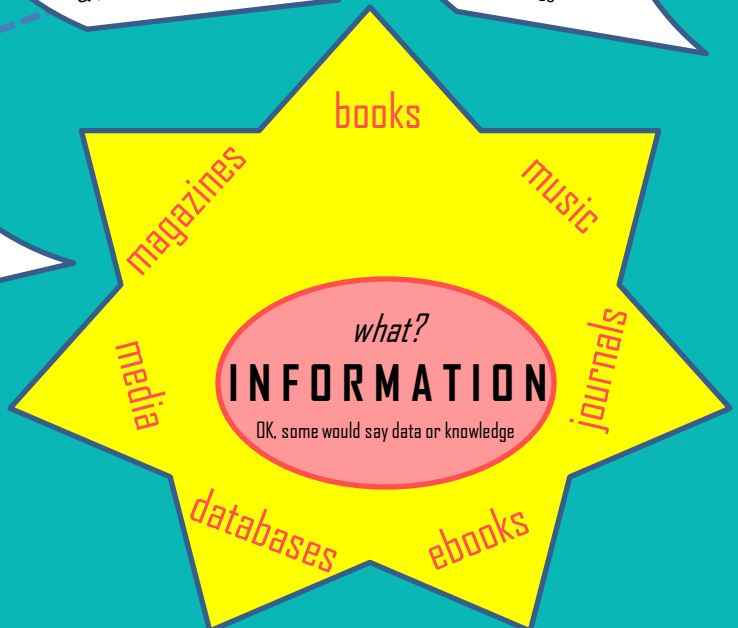
CURATION

Ooh fancy!

it's museum talk a little bit of all

MANAGEMENT

- >lead & supervise
- >personnel
- >planning
- >budget



Famous librarians depicted? top: Ina Coolbrith, left to right: Ruth Brown, Melvil Dewey, John Cotton Dana

Special collections? Rare books, manuscripts, archives, organizational records, photographs and other media